

MAYOR JAMES M. JAROSZYNSKI-absent
TRUSTEE ANTHONY CAVALLARO
TRUSTEE TIMOTHY DUNN
TRUSTEE ALAN GUSTAFSON JR.
TRUSTEE NIKKI PIERCE

GREGORY PETERSON, ATTORNEY-absent
CINDY CAPESTRANI, VILLAGE CLERK
PAULA SPUNAUGLE, TREASURER
KEITH BABCOCK, FIRE CHIEF
PAUL CAPITANO, CODE ENFORCEMENT OFFICER-absent
AVERY FAULKNER, DPW SUPERINTENDENT
LAURIE BECKER, LIBRARY DIRECTOR

The regular meeting of the Village of Falconer Mayor and Board of Trustees was held on Monday, August 11, 2025 at 6:00 pm in the Firemen's Exempt Hall with Deputy Mayor Anthony Cavallaro presiding.

Pledge of Allegiance & Roll:

Trustee Gustafson, Trustee Dunn, Trustee Pierce and Deputy Mayor Cavallaro were all present.

Visitors

Nina Gustafson Beverly Caldwell Vince Joy Alicia Ross

PRIVILEGE OF THE FLOOR

VISITORS ARE ALLOWED A MAXIMUM OF THREE (3) MINUTES TO ADDRESS THE BOARD. THIS IS **NOT** THE TIME OR PLACE FOR A DEBATE. IT IS A MEETING FOR THE BOARD TO CONDUCT VILLAGE BUSINESS. ALL COMPLAINTS/REQUESTS WILL BE CONSIDERED AND REVIEWED AT A LATER TIME.

Visitor Comments

- Beverly Caldwell, a resident of Kennedy, NY expressed interest in purchasing the vacant lot owned by the village at 211 E. James Street and wanted to know what steps she needed to do to proceed. Deputy Mayor Cavallaro said that we would contact the village attorney and get back to Beverly with what is needed. The offer should include a basic plan of what you intend to build on the lot. The code officer can go over the plans to make sure they meet the village code requirements.
- Alicia Ross, a Falconer resident, was approved for a CHRIC grant but was told that it would have to go before the board because the mayor is a second cousin. She was inquiring if that has happened yet as she has not heard anything from CHRIC. Treasurer Spunaugle noted that the village has not yet received any information yet of the grant awardees and that she should wait until Josh Freifeld at CHRIC gives her more detailed information.

Minutes

Trustee Dunn made a motion, seconded by Trustee Gustafson to approve the minutes of the July 14, 2025 Work Session Board of Trustee Meeting. Roll: Gustafson: Aye, Dunn: Aye, Pierce: Aye, and Cavallaro. Aye. Nays: none. Carried.

Trustee Gustafson made a motion, seconded by Trustee Pierce to approve the minutes of the July 14, 2025 Regular Board of Trustee Meeting. Roll: Gustafson: Aye, Dunn: Aye, Pierce: Aye, and Cavallaro. Aye. Nays: none. Carried

Trustee Dunn made a motion, seconded by Trustee Pierce to approve the minutes of the July 24, 2025 Special Board of Trustee Meeting. Roll: Gustafson: Aye, Dunn: Aye, Pierce: Aye, and Cavallaro. Aye. Nays: none. Carried

Mayors Remarks

- A note was read by Deputy Mayor Cavallaro from Mayor Jaroszynski. The note thanked Kerry Chase from the Falconer Neighborhood Watch and all the vendors and volunteers for their work planning and participating in the National Night Out event which took place on 8/5/2025. He also wanted to thank Laurie Becker and her staff for a tremendous job at the book sale that was held at the library August 7-9.

Fire Chief

The Fire Chief's July report was reviewed and reported that the department responded to 23 EMS calls, 23 cancelled in route, 1 alarm system malfunction, 2 building fire, 3 alarm system unintentional, 1 motor vehicle accident with injuries, 1 gas leak, 1 outside rubbish fire, 1 combustible liquid spill, 1 lock-out, 1 cover assignment, 1 smoke or odor removal, 59 total incidents.

Mutual Aid Breakdown – July 2025

Given: Frewburg-1, Kennedy-3, Gerry-1, Jamestown-4, total 9

Received: Medic 74-2, Kennedy-6, Kiantone-1, Alstar-11, Gerry-1, Coroner-1, total 22

- ***Review/Approval of 3 Membership Applications***

Fire Chief Babcock informed the board that he did not receive the physicals for the new member applications in their packets. There was an email issue receiving the information on 2 applicants and the Jr. applicant has a scheduled physical for the end of the month. Since physicals are required to be accepted, the board decided to table the approvals until the next board meeting.

Trustee Dunn made a motion, seconded by Trustee Pierce to table the 3 membership applications until next month's board meeting so that they would have the paperwork on the physicals. Roll: Gustafson: Aye, Dunn: Aye, Pierce: Aye, and Cavallaro. Aye. Nays: none. Carried

Deputy Mayor Cavallaro asked Fire Chief Babcock for an update on obtaining the funds from the Safer Grant. The reimbursement-based Safer Grant, in the amount of approximately \$49K, was awarded to be used for recruitment and retention. Chief Babcock reported that he is working through what was done by the prior fire chief and plans to form a committee to come up with a plan on how best to utilize the funds.

Code Enforcement

The code officer report for July was reviewed. There were 11 building permits issued this past month totaling \$700 for a year-to-date total of \$2,840.

Highlights:

- 11 N. Dow Street is up for auction and possible demolition per Land Bank.
- Certified letter sent to Budget Inn to finish roof project halted for no permit
- 221 E. Pearl Street house demo has started
- 217 E. Pearl Street foundation has been started for new build.
- Addition on 19 Homestead Street has started.
- Waiting on Dunkin to pay for permit to start work at 20 W. Main Street.

Department of Public Works

The DPW report was submitted for the month of July 2025.

Highlights:

- Progress report on the reconstruction of West James Street between Homestead and Hickory:
 - The gas lines were previously installed prior to the start of the DPW project.
 - All the concrete curbing and sidewalks, blacktop and subgrade were removed,
 - The subgrade was replaced and new drainage put in.
 - A few trees had to be taken down, but they will be replaced when the work is completed
 - The road is now ready for R. Patti Concrete to pour the curbs, sidewalks and aprons.
 - Once the concrete is poured, the road can be final graded and paved.
- The DPW crew has been working on watering flowers, tree removal, mowing & trimming.

Generator & Generator Install for Fire Hall – Bid Results for V-Fire Grant

- The Fire Department was awarded a grant to replace the generator at the Fire Hall. A legal notice was published requesting proposals for the generator and the install of the generator.
- Once an exemption has been approved by the state showing the effort to obtain a proposal from a women or minority-based company, we can proceed.

Trustee Dunn made a motion, seconded by Trustee Pierce to accept the proposal from Cummins in response to an RFP for a generator for the Fire Hall in the amount of \$33,400. Roll: Gustafson: Aye, Dunn: Aye, Pierce: Aye, and Cavallaro. Aye. Nays: none. Carried

Trustee Dunn made a motion, seconded by Trustee Gustafson to accept the bid for installing the previous generator we just approved in response to the RFP in the amount of \$20,500. Roll: Gustafson: Aye, Dunn: Aye, Pierce: Aye, and Cavallaro. Aye. Nays: none. Carried

Library

The July 14, 2024 – August 11, 2025 Library Report was reviewed.

Highlights:

- The Summer Reading Program, “Color Our World”, concluded with a “Colorful Blacklight Party” in the library basement with 38 participants. The “Colorful Tuesday” activities, to go with the summer reading theme, were all well attended. The first activity, was “Colorful S’mores and More” with Ro Woodard, Natasha Patchen and Anita Gaston. The second activity was “Colorful Fabric Wreaths” with Sandy Theis. Week three was “Colorful Canvas Painting” by Kimberly Tedquist of Coffee and Canvas Ceramics and More and week four was “Colorful Quilling” with Donna Zeiders.
- The library participated in the “National Night Out” on August 5th by bringing a collection of fire/police books and book marks for the children to color.
- The 77th Annual Book Sale was held on August 7-9th. Final sale numbers will be shared at the September board meeting.
- The next library board meeting will be on Thursday, September 11th at 8:00 am.

Finance:

- ***Sales Tax Update***
 - Treasurer Spunaugle shared the 1st Quarter Sales Tax Report with the board. The first quarter was budgeted for \$93,500 with sale tax coming in at \$105,951.
 - During the abstract review, Trustee Gustafson noted the billing period of DFT was for the month of August, but internet service was cancelled at the beginning of August for the DPW and Fire Department. The check will be held until a call is made to DFT for verification of the charges.

Legal:

- Nothing to report

Committees:

Public Safety:

- ***Dog Officer Report***

There was no dog incidents reported for the month of July.

- ***Municipal Shelter Inspection Report***

The Municipal Shelter Inspection Report was reviewed and shows a satisfactory rating after an inspection was conducted on 7/23/2025.

Deputy Mayor Cavallaro reported that Mayor Jaroszynski signed the contract with Sutphen for the purchase of the fire truck. He wanted to thank everyone for their hard work on the project.

Downtown Development:

- The committee for the PAINT CHQ mural festival continues to meet. Some of the activities lined up for the festival include: food trucks, face painting, music, history walking tour, rock painting, chalk art, Farmers and Artisans Market, and Library Artistic Story Walk.
- In preparation for the NY Forward grant application, representatives from the County Planning Department and Empire State Development toured the village. The county has offered assistance in the application preparation. A committee will need to be formed and meetings scheduled to meet the application requirements.

Farmers Market:

- Trustee Pierce reported that the market was cancelled last weekend and she will be calling the vendors who have committed to the final two weeks to confirm attendance. Since there are so many markets in the area on Saturdays, we are not getting the traffic and need to look more closely at moving our market to Sunday.
- On Sunday, 9/21 we are planning “FALLconer Fest” to be held from 12pm to 5pm. Jamestown Farmers Market vendors in addition to our market vendors have been contacted to see who is interested in attending. 3 C’s Catering has agreed to participate at the event. Other activities working on for the event: small animals (rabbits & chicks), pumpkin painting, cider press, face painting and music.
- We are also planning on 2 other Sunday October dates for the market, 10/12 and 10/19.

Parks:

- Trustee Pierce has scheduled a Family Movie Night on Friday, August 29th (rain date 8/30) in Davis Park at 7:30pm. The movie license is \$250 and there is some paperwork that needs to be sent in to obtain the license. The event will be free for the public to attend.

Pine Hill Cemetery:

- Nothing new to report.

Planning/Zoning Board

- The Planning Board did not meet this past month.

Old Business:

- ***Casella Waste – Week of September 8-New Trash & Recycling Bins delivered***
- The cards mailed out to the village residents listed the end of August as the date for the new trash and recycling bins. Casella Waste has confirmed that the distribution of the new trash and recycling bins has been pushed back to the week of September 8th, 2025.

New Business:

- ***Resolution #20-2025 NYS DOT Utility Work Agreement***

This resolution pertains to the NYSDOT capital project of ADA compliance and pedestrian signal upgrade on Route 394 in the Village of Falconer.

Trustee Dunn made a motion, seconded by Trustee Gustafson to approve Resolution #20-2025 granting the State of New York authority to perform the adjustment for the owner and agreeing to maintain facilities adjusted via state-let contract. Roll: Gustafson: Aye, Dunn: Aye, Pierce: Aye, and Cavallaro. Aye. Nays: none. Carried

- ***FCS Color Run 5k request***

Trustee Dunn made a motion, seconded by Trustee Pierce to allow the Falconer Central School District to have the Color Run on September 27 according to the map provided. Roll: Gustafson: Aye, Dunn: Aye, Pierce: Aye, and Cavallaro. Aye. Nays: none. Carried

Correspondence:

- ***Abstract Audit – Trustee Gustafson***

Trustee Gustafson's letter, dated August 11, 2025, which acknowledged his review on August 10-11, 2025 of the unpaid vouchers for Abstract #3 (FY 25/26) and bank reconciliations from M&T Bank, Community Bank and NYCLASS for the month of June 2025 was placed into record.

- ***Thank you note – Memorial Donation to Falconer Fire Department in memory of Erick Kanouff's father***

Abstracts

Motion: It is moved by Trustee Dunn and seconded by Trustee Pierce that Abstract #3, General Fund in the amount of \$30,438.78 be approved for payment with the expectation that Treasurer Spunaugle will review the expenses for communication for DFT are correct. Roll: Gustafson: Aye, Dunn: Aye, Pierce: Aye, Cavallaro: Aye, Nays: none. Carried.

Motion: It is moved by Trustee Gustafson and seconded by Trustee Dunn that Abstract #3, Cemetery Fund in the amount of \$643.32 be approved for payment. Roll: Gustafson: Aye, Dunn: Aye, Pierce: Aye, and Cavallaro: Aye. Nays: none. Carried.

Motion: It is moved by Trustee Pierce, and seconded by Trustee Gustafson that Abstract #3, Library Fund in the amount of \$2,359.64 be approved for payment. Roll: Gustafson: Aye, Dunn: Aye, Pierce: Aye, Cavallaro: Abstain. Nays: none. Carried.

Motion: It is moved by Trustee Dunn and seconded by Trustee Pierce that Abstract #3, General Fund Hand Items in the amount of \$4,979.55 be approved for payment. Roll: Gustafson: Aye, Dunn: Aye, Pierce: Aye, and Cavallaro: Aye. Nays: none. Carried.

Trustee Dunn made a motion, seconded by Trustee Pierce, to adjourn the regular meeting at 7:00 p.m. Ayes: all. Nays: none. Motion carried.

*Respectfully submitted,
Cindy Capestrani, Village Clerk*