

**MAYOR JAMES M. JAROSZYNSKI  
TRUSTEE ANTHONY CAVALLARO  
TRUSTEE TIMOTHY DUNN  
TRUSTEE ALAN GUSTAFSON JR.**

**GREGORY PETERSON, ATTORNEY  
CINDY CAPESTRANI, VILLAGE CLERK  
PAULA SPUNAUGLE, TREASURER  
BRYCE WEBSTER, FIRE CHIEF-excused  
PAUL CAPITANO, CODE ENFORCEMENT OFFICER  
AVERY FAULKNER, DPW SUPERINTENDENT  
LAURIE BECKER, LIBRARY DIRECTOR**

The Annual Organizational Meeting of the Village of Falconer Mayor and Board of Trustees was held on Monday, January 13, 2025 at 6:00 P.M. in the Firemen's Exempt Hall with Mayor James Jaroszynski presiding.

**Pledge of Allegiance & Roll:**

Trustee Gustafson, Trustee Dunn, Trustee Cavallaro, and Mayor Jaroszynski were all present.

**Annual Organizational Meeting**

Trustee Dunn made a motion, seconded by Trustee Cavallaro in compliance with Village Law 50524 regarding the Annual Organizational meeting all of the items listed below are approved. Discussion: Trustee Gustafson noted that the procurement policy reflects the changes brought to the board in December and that he would be abstaining from the vote since Alan Gustafson Sr. was listed as the chair on the Planning Board.

- Designating the Jamestown Post-Journal as the official newspaper for the Village of Falconer.
- Designating the second Monday at 6:00 pm each month as the Regular Meeting date/time of the Village of Falconer Board of Trustees. All regular board meetings that fall on a Monday holiday will be held the Tuesday immediately following the holiday.
- Designating Community Bank, M&T Bank and NYCLASS as Village of Falconer depositories.
- Reappointment of Village Treasurer, Deputy Treasurer, Village Clerk, Deputy Clerk, Village DPW Superintendent, and Deputy Village DPW Superintendent.
- Authorizing payment in advance of audit of claims for public utility services, postage, freight and express charges, insurances and other charges that become due prior to the Board meeting.
- Attendance by municipal officials and employees at schools, conferences, seminars, associated organization meetings, etc., conducted for the benefit of the Village of Falconer
- Establish the current IRS mileage allowance rate to be paid to such officers and employees for use of personal vehicles for while performing their official duties on behalf of the village.
- Approve the Village of Falconer's Procurement Policy, Disaster Plan, Public Emergency Plan and participation in the Chautauqua County Mutual Aid Agreement.
- Appointment of committee members (as per attached list)
- Set the 2026 Organizational Meeting of the Village of Falconer as Monday, January 12, 2026 at 6:00pm.

Roll: Gustafson: Abstain, Dunn: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

Trustee Gustafson made a motion, seconded by Trustee Dunn, to adjourn the annual organizational meeting at 6:04 p.m. Ayes: all. Nays: none. Motion carried.

*Respectfully submitted,  
Cindy Capestrani, Village Clerk*