

**MAYOR JAMES M. JAROSZYNSKI
TRUSTEE ANTHONY CAVALLARO
TRUSTEE TIMOTHY DUNN
TRUSTEE ALAN GUSTAFSON JR.**

**GREGORY PETERSON, ATTORNEY
CINDY CAPESTRANI, VILLAGE CLERK
PAULA SPUNAUGLE, TREASURER
BRYCE WEBSTER, FIRE CHIEF-excused
PAUL CAPITANO, CODE ENFORCEMENT OFFICER
AVERY FAULKNER, DPW SUPERINTENDENT
LAURIE BECKER, LIBRARY DIRECTOR**

The regular meeting of the Village of Falconer Mayor and Board of Trustees was held on Monday, January 13, 2025 following the Annual Organizational meeting at 6:00 pm in the Firemen's Exempt Hall with Mayor James Jaroszynski presiding.

Pledge of Allegiance & Roll:

Trustee Gustafson, Trustee Dunn, Trustee Cavallaro, and Mayor Jaroszynski were all present.

Visitors

Alan Gustafson Nina Gustafson Steve Vanstrom

PRIVILEGE OF THE FLOOR

VISITORS ARE ALLOWED A MAXIMUM OF THREE (3) MINUTES TO ADDRESS THE BOARD. THIS IS NOT THE TIME OR PLACE FOR A DEBATE. IT IS A MEETING FOR THE BOARD TO CONDUCT VILLAGE BUSINESS. ALL COMPLAINTS/REQUESTS WILL BE CONSIDERED AND REVIEWED AT A LATER TIME.

Visitor Comments

- No visitor comments

Minutes

Trustee Dunn made a motion, seconded by Trustee Gustafson to approve the minutes of the December 9, 2024 Regular Board of Trustees Meeting. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

Mayors Remarks

- Attended the grand opening ribbon cutting at Prevention Works at 1 E. Main Street on Friday January 10, 2025 along with several board members and office staff. The event was well attended and he appreciates their decision to relocate in the Village of Falconer.

Fire Chief

The Fire Chief's December report was reviewed and noted that the department responded to 13 EMS calls, 28 cancelled in route, 4 power line down, 1 assist invalid, 1 rubbish fire contained, 1 unintentional alarm, 1 outside trash fire, 1 steam thought to be smoke, 1 alarm system malfunction, 51 total incidents.

Mutual Aid Breakdown - December 2024

Given: Jamestown-1, Frewsburg-3, Kennedy-3, Fluvanna-2, total 9

Received: Medic 74-10, Alstar-15, Kennedy-2, Kiantone-1, total 28

Highlights:

- There was discussion regarding the increase in the amount of mutual aid received from Alstar and Medic-74. The mutual aid has been higher due to no response/availability from the village EMS.
- The Fire Advisory Board (FAB) sent a letter to the board recommending redesignating the fire chief's car as a miscellaneous vehicle, M-401 placing it in the fleet to be used in general response to rescue, fire and service calls as needed. When the time comes to replace this 2016 vehicle, it will be more of a utility vehicle/service truck equipped with the equipment necessary for fire/rescue calls.

Trustee Dunn made a motion, seconded by Trustee Cavallaro to accept the FAB proposal to convert the chief vehicle to miscellaneous vehicle M-401 to be used and equipped for general response rescue/fire and service calls as needed. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

- The FAB is also recommending replacing the 2 remaining overhead doors at the Fire Hall using money from the Fire Hall maintenance fund. There has been an increase in the repairs and maintenance of the doors in the past few years and these are the last 2 of the older doors.

Trustee Dunn made a motion, seconded by Trustee Cavallaro to use the quote on the previous 2 doors to replace the remaining 2 Fire Hall overhead doors according to the recommendation by the FAB using the Fire Hall maintenance fund. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

- The FAB met on January 9th, 2025 and is recommending to authorize the mayor to send a letter of notification to Chautauqua County EMS advising them that the village is no longer intending to maintain housing for their operation. Part of the reasoning is the need to use the bay/area for our own use as we have been storing some equipment outside. We have provided the county the use of our facility for over 4 years with no cost. Our utility costs have increased by housing their operation and we are not getting as much response from the county as we had hoped for when this was originally set up due to the increase in the number of calls across the county.

Trustee Cavallaro made a motion, seconded by Trustee Dunn to authorize the mayor to send a letter of notification to Chautauqua County EMS advising them that the village is no longer intending to maintain housing for their operation and they will need to make alternative arrangements. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

- ***Review/Approval of 2 Membership Applications***

Trustee Cavallaro made a motion, seconded by Trustee Gustafson to approve Caleb Webster into the Falconer Jr. Company. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

Trustee Cavallaro made a motion, seconded by Trustee Dunn to approve Trenton Walker Beckerink as a transfer from the Gerry Volunteer Fire Department into the Falconer Hook and Ladder Company. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

- ***Approval of 2025 Fire Department Officers***

Trustee Cavallaro made a motion, seconded by Trustee Dunn to approve the 2025 Fire Department Officers:

Chief	Bryce Webster
1 st Assistant Chief	Keith Babcock
2 nd Assistant Chief	Avery Faulkner
3 rd Assistant Chief	Brenton Yager

Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

Code Enforcement

The December code officer report was reviewed. It was noted 1 building permit totaling \$400 was issued this past month, totaling \$3,656.70 year-to-date.

Highlights:

- Fire inspection to be scheduled at 10 East Main Street (Budget Inn).

Department of Public Works

The DPW report was submitted for the month of December 2024.

Highlights:

- Construction has begun on the DPW pole barn.
- Lighted snowflakes were installed on Main Street light poles.
- DPW Superintendent Faulker provided the board a list of miscellaneous very old Christmas decorations that he would like to deem surplus inventory so that it can be disposed of. Trustee Gustafson made a motion, seconded by Trustee Dunn to surplus the old decorations on the list provided by DPW Superintendent Faulkner. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

Library

The December 9, 2024 – January 13, 2025 Library report was reviewed.

Highlights:

- Students in Lauren Kimball’s art classes at Fenner Elementary School will be displaying their artwork at the library beginning on January 21st. There will be an open house/reception at the library on Wednesday, January 22nd, time to be determined
- Steve Swanson was sworn in as president of the Library Board for another 4-year term at a meeting held on January 9th, 2025. Historian Brenda Cavallaro attended the meeting and shared some new materials she has been given and updated the board on projects she has been working on.
- The next library board meeting will be on Thursday, March 13th at 8:00 am.

Committees:

Finance:

• ***Budget Modification***

Trustee Gustafson made a motion, seconded by Trustee Cavallaro to approve resolution #2025-1 budget modification that the Village Treasurer is hereby authorized to make the following amendments to the FY 24/25 General Fund budget as shown:

REVENUES

INCREASE: A1710	Public Works- Money received from Street Permit	\$250.00
A3051	Increase State Aid - CHIPS budget	\$71,497.54
A917	Unassigned Fund Balance	\$40,000.00
	Increase Street Equipment Budget-purchase of Bucket Truck	

APPROPRIATIONS

INCREASE: A5110.4	DPW Contractual	\$250.00
5112.2	CHIPS	\$71,497.54
5110.2	Street Equipment	\$40,00.00

Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

Legal:

- Reviewed two proposed contracts, the CDBG Grant with no objections, to be addressed later on the agenda and the NYS Wastewater Grant agreement.

Public Safety:

- There was nothing to report from the Dog Control Officer.

Downtown Development:

- Trustee Gustafson provided the board with photos from the Prevention Works ribbon cutting on Friday, January 10th. They recently moved into the former First Niagara building at 1 East Main Street. A Chamber meeting was held on January 9th. The Made in Falconer” event was tentatively listed on their event schedule for October 4th. Information was passed along from a member of the American Legion, that they will not be coordinating the Memorial Day Parade this year. The village will follow up with the American Legion to confirm this information.

Farmers Market:

- Nothing to report.

Parks:

- Nothing to report.

Pine Hill Cemetery:

- There was a ceremony in December for “Wreaths Across America”.

Planning/Zoning Board

- Nothing to report.

Old Business:

- ***Food Truck Regulation – Draft copy – set fees***
The board was reviewed a draft of the updated Peddling, Vending and Soliciting code to include mobile food truck regulations along with fees from surrounding towns and villages. There are a few changes that need to be addressed at the next Planning Board meeting, but the Planning Board is looking for input on the draft so far. There was a discussion on setting the fees for the permit. The fees will be part of the local law, but the local law can state they are subject to amendment by board resolution. The board asked the Planning Board to give their recommendation on the fees at the same time the revised draft copy is presented at a future public hearing.

New Business:

- ***Resolution to accept NYS Community Development Block Grant (CDBG) Award***
The village was awarded a CDBG Grant for the Single-Family Housing Rehabilitation Program. The program will be administered by Chautauqua Home Rehabilitation and Improvement Corporation (CHRIC).
Trustee Dunn made a motion, seconded by Trustee Gustafson to adopt Resolution #2-2025 to accept the NYS Community Development Block Grant for the Village of Falconer Single Family Housing Rehabilitation Program in the amount of \$625,000. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.
- ***Updated Village of Falconer Contact List***

- ***Wastewater Project Update – Peter Fuller***

There was an incident at the pump station recently where the main pump going out of the station broke. Fortunately, we were able to get the water shut off quickly and repair the broken pipe. Square Engineering has completed the wastewater study and would like to present their findings to the board. The board will add a work session prior to the February meeting and will confirm the time with Square Engineering.

- ***Resolution to accept Trustee Miller's resignation***

Trustee Dunn made a motion, seconded by Trustee Cavallaro to accept Trustee Miller's resignation with regrets effective December 31, 2024. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

Correspondence:

- ***Abstract Audit – Trustee Gustafson***

Trustee Gustafson's letter, dated January 13, 2025, which acknowledged his review on January 12-13, 2025 of the unpaid vouchers for Abstract #8 (FY 24/25) and bank reconciliations from M&T Bank, Community Bank and NYCLASS for the month of November 2024 was placed into record.

- ***Public Notice Annual Agriculture District Inclusion Period***

The board was given correspondence informing them of the Chautauqua County Agricultural District Inclusion period of January 2 – 31, 2025. During this time, landowners may submit requests to include predominantly viable agricultural land into an existing certified agricultural district.

- ***Chautauqua Lake Rowing – FYI – use of Community Building upstairs hall***

The Chautauqua Lake Rowing Association will be using the upstairs hall in the Community Building for practice again this year for the month of March on Monday, Wednesday and Friday from 5:30 – 7:00 pm.

Abstracts

Motion: It is moved by Trustee Dunn and seconded by Trustee Gustafson that Abstract #8, General Fund in the amount of \$241,835.04 be approved for payment. Discussion: Trustee Dunn asked for clarifications on a few abbreviated payment descriptions. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

Motion: It is moved by Trustee Gustafson and seconded by Trustee Cavallaro that Abstract #8, Cemetery Fund in the amount of \$508.25 be approved for payment. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

Motion: It is moved by Trustee Dunn, and seconded by Trustee Gustafson that Abstract #8, Library Fund in the amount of \$641.39 be approved for payment. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Abstain, and Jaroszynski: Aye. Nays: none. Carried.

Motion: It is moved by Trustee Cavallaro and seconded by Trustee Gustafson that Abstract #8, General Fund Hand Items in the amount of \$4,932.61 be approved for payment. Roll: Gustafson: Aye, Dunn: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

Trustee Dunn made a motion, seconded by Trustee Gustafson, to adjourn the regular meeting at 7:28 p.m. Ayes: all. Nays: none. Motion carried.

*Respectfully submitted,
Cindy Capestrani, Village Clerk*