

**VILLAGE OF FALCONER
ANNUAL ORGANIZATIONAL MEETING
Firemen's Exempt Hall
January 13, 2025
6:00 P.M.**

AGENDA

I Call to Order, Pledge & Roll Call

II Annual Organizational Meeting

- **Motion** - In compliance with Village Law 50524 regarding the Annual Organizational Meeting all of the items listed below are approved. Motion _____ Seconded by _____
 - Designating the Jamestown Post-Journal as the official newspaper for the Village of Falconer.
 - Designating the second Monday at 6:00 pm each month as the Regular Meeting date/time of the Village of Falconer Board of Trustees. All regular board meetings that fall on a Monday holiday will be held the Tuesday immediately following the holiday.
 - Designating Community Bank, M&T Bank and NYCLASS as Village of Falconer depositories.
 - Reappointment of Village Treasurer, Deputy Treasurer, Village Clerk, Deputy Clerk, Village DPW Superintendent, and Deputy Village DPW Superintendent.
 - Authorizing payment in advance of audit of claims for public utility services, postage, freight and express charges, insurances and other charges that become due prior to the Board meeting.
 - Attendance by municipal officials and employees at schools, conferences, seminars, associated organization meetings, etc., conducted for the benefit of the Village of Falconer
 - Establish the current IRS mileage allowance rate to be paid to such officers and employees for use of personal vehicles for while performing their official duties on behalf of the village.
 - Approve the Village of Falconer's Procurement Policy, Disaster Plan, Public Emergency Plan and participation in the Chautauqua County Mutual Aid Agreement.
 - Appointment of committee members (as per attached list)
 - Set the 2026 Organizational Meeting of the Village of Falconer as Monday, January 12, 2026 at 6:00pm.

III Motion to Adjourn Meeting at ___: ___ pm.

VILLAGE OF FALCONER
MEETING OF THE MAYOR AND TRUSTEES
Firemen's Exempt Hall
January 13, 2025
Immediately following Organizational Meeting

AGENDA

- I **Call to Order, Pledge & Roll Call**
- II **Visitors: Order of the day in addressing the Chair**

PRIVILEGE OF THE FLOOR

VISITORS ARE ALLOWED A MAXIMUM OF THREE (3) MINUTES TO ADDRESS THE BOARD. THIS IS **NOT** THE TIME OR PLACE FOR A DEBATE. IT IS A MEETING FOR THE BOARD TO CONDUCT VILLAGE BUSINESS. **ALL** COMPLAINTS/REQUESTS WILL BE CONSIDERED AND REVIEWED AT A LATER TIME

- III **Approval of Minutes from the December 9, 2024 Regular Board of Trustees Meeting**
- IV **Mayor's Remarks**
- V **Fire Chief's Report. Bryce Webster**

- **Approval of 2025 Fire Department Officers**
 A motion to approve the 2025 Line Officers for the Falconer Fire Department as elected by membership at a meeting held on Monday, December 9, 2024 and submitted to the Village Board for approval:

Chief	Bryce Webster
1 st Assistant Chief	Keith Babcock
2 nd Assistant Chief	Avery Faulkner
3 rd Assistant Chief	Brenton Yager

- **Review/Approval of 2 Membership Applications**

- VI **Code Enforcement Report. Paul Capitano**
- VII **D.P.W. Report. Avery Faulkner**
- VIII **Library Report Laurie Becker**
- IX **Finance. Paula Spunaugle**
 - **Budget Modification**
- X **Legal Counsel Gregory L. Peterson**

XI **Committees:**

- Public Safety Anthony "Skip" Cavallaro**
 - **Dog Officer Report – nothing to report**
- Downtown Development. Alan Gustafson Jr.**
- Farmers' Market. Vacant**
- Parks & Recreation. Vacant**
- Pine Hill Cemetery. Alan Gustafson Jr.**
- Planning/Zoning Board. Tim Dunn**

XII **Old Business:**

- *Food Truck Regulation – Draft copy – set fees*

XIII **New Business**

- *Resolution to accept NYS Community Development Block Grant (CDBG Award*
- *Updated Village of Falconer Contact List*

XIV **Correspondence**

- *Abstract Audit – Trustee Gustafson*
- *Public Notice Annual Agriculture District Inclusion Period*
- *Chautauqua Lake Rowing – FYI – use of Community Building upstairs hall*

XV **Abstracts**

Motion: It is moved and seconded that Abstract #8, General Fund in the amount of \$241,835.04 be approved for payment.

Motion _____ Seconded by _____
Roll: Trustee Gustafson: _____ Trustee Dunn _____ Trustee Cavallaro: _____
Mayor Jaroszynski: _____

Motion: It is moved and seconded that Abstract #8, Cemetery Fund in the amount of \$508.25 be approved for payment.

Motion _____ Seconded by _____
Roll: Trustee Gustafson: _____ Trustee Dunn _____ Trustee Cavallaro: _____
Mayor Jaroszynski: _____

Motion: It is moved and seconded that Abstract #8, Library Fund in the amount of \$641.39 be approved for payment.

Motion _____ Seconded by _____
Roll: Trustee Gustafson: _____ Trustee Dunn _____ Trustee Cavallaro: _____
Mayor Jaroszynski: _____

Motion: It is moved and seconded that Abstract #8, General Fund Hand Items in the amount of \$4,932.61 be approved for payment.

Motion _____ Seconded by _____
Roll: Trustee Gustafson: _____ Trustee Dunn _____ Trustee Cavallaro: _____
Mayor Jaroszynski: _____

XVI **Executive Session (if needed)**

XVII **Motion to Adjourn Meeting at ____: ____ pm.**