

**April 11, 2022**

**MAYOR JAMES M. JAROSZYNSKI  
TRUSTEE ANTHONY CAVALLARO  
TRUSTEE TIMOTHY DUNN  
TRUSTEE ALAN GUSTAFSON, JR.  
TRUSTEE ANNETTE MILLER**

**GREGORY PETERSON, VILLAGE ATTORNEY  
CARL CAPRINO, DPW SUPERINTENDENT  
LAURIE BECKER, LIBRARY DIRECTOR  
BRYCE WEBSTER, FIRE CHIEF  
ALAN GUSTAFSON, CODE ENFORCEMENT OFFICER  
ANNA L. FALES, VILLAGE CLERK**

The regular meeting of the Village of Falconer Mayor and Board of Trustees was called to order on Monday, April 11, 2022 at 7:00 P.M. at the Firemen's' Exempt Hall with Mayor James Jaroszynski presiding.

**Pledge of Allegiance & Roll**

Trustee Dunn, Trustee Gustafson, Trustee Miller, Trustee Cavallaro and Mayor Jaroszynski were present.

**Visitors**

Nina Gustafson- Falconer Rotary Club President and Brenda Weiler -newly appointed Library Board member were present to observe the proceedings.

**Parliamentary Procedure**

SOCIAL DISTANCING PRACTICES WILL BE STRICTLY FOLLOWED AND MASKS ARE REQUIRED. VISITORS ARE ALLOWED A MAXIMUM OF THREE (3) MINUTES TO ADDRESS THE CHAIR. THIS IS NOT THE PLACE OR TIME TO CONDUCT A DEBATE WITH ANYONE. IT IS A MEETING TO DELIBERATE AS THE MAYOR AND BOARD OF TRUSTEES TO TRANSACT THE BUSINESS OF THE VILLAGE. ALL REPORTS, REQUESTS, IF NECESSARY, WILL BE SUBMITTED TO THE RESPECTIVE COMMITTEE OR COMMISSION FOR FURTHER STUDY, INFORMATION GATHERING AND RECOMMENDATIONS. ALL CORRESPONDENCE RECEIVED HAS BEEN PLACED WITH THE TRUSTEES AND IS ON FILE.

**Budget Hearing**

Trustee Dunn made a motion, seconded by Trustee Gustafson, to open the Public Hearing on the FY 2022-2023 Budget at 7:02 pm. Roll: Gustafson: Aye, Dunn: Aye, Miller: Aye, Cavallaro: Aye and Jaroszynski: Aye. Nays: none. Carried.

Budget Presentation and call for discussion and public comment by Mayor Jaroszynski. No members of the public asked to speak.

Trustee Dunn made a motion, seconded by Trustee Gustafson, to close the Public Hearing on the FY 2022-2023 Budget at 7:04 pm. Roll: Gustafson: Aye, Dunn: Aye, Miller: Aye, Cavallaro: Aye and Jaroszynski: Aye. Nays: none. Carried.

Trustee Dunn made a motion, seconded by Trustee Cavallaro, to approve the FY 2022-2023 Budget as presented. Roll: Gustafson: Aye, Dunn: Aye, Miller: Aye, Cavallaro: Aye and Jaroszynski: Aye. Nays: none. Carried.

Trustee Gustafson made a motion, seconded by Trustee Dunn to enter into executive session at 7:05 pm for the purpose of discussing employee contract negotiations. Roll: Gustafson: Aye, Dunn: Aye, Miller: Aye, Cavallaro: Aye and Jaroszynski: Aye. Nays: none. Carried. Mayor Jaroszynski requested Treasurer Trask and Clerk Fales to remain in attendance. All others were excused.

No actions were taken in executive session.

Trustee Dunn made a motion, seconded by Trustee Gustafson to close the executive session and re-enter into the public portion of the meeting at 7:32 pm. Roll: Gustafson: Aye, Dunn: Aye, Miller: Aye, Cavallaro: Aye and Jaroszynski: Aye. Nays: none. Carried. Clerk Fales invited administrative staff and visitors to rejoin the meeting.

**Moment of Silence:**

A moment of silence was held for former Chautauqua County Executive Jack Glenzer.

**Minutes**

Trustee Dunn made a motion, seconded by Trustee Miller, to approve the minutes of the March 14, 2022 regular meeting of the Mayor and Board of Trustees, as written. Roll: Gustafson: Aye, Dunn: Aye, Miller: Aye, Cavallaro: Aye and Jaroszynski: Aye. Nays: none. Carried.

**Fire Chief**

The chief's March report was reviewed and noted that the department responded to 46-EMS, 5-medical assist, 1-combustible spills/leaks, 1-structure fire, 1-electrical wiring problem, 0-water problem, 10-dispatched/cancelled, 0-public assistance, 1-malicious, mischievous false alarm, 2-system or detector malfunction and 4-unintentional system/de-operation- 71 total calls in March (214 calls-YTD).

Mutual Aid Breakdown- March

Given: Jamestown-4, Frewsburg-3, Kennedy-2, Kiantone-0, Fluvanna-0, Alstar-0, 0-assist to A-71 (driver), Gerry-3. Total-12.

Received: Medic 74-4, Kennedy-2, Frewsburg-0, Fluvanna-0, Gerry-0, Coroner-0, Kiantone-1 Alstar-6, Wet team-0 and Jamestown-0. Total-13.

**Code Enforcement**

The March code enforcement report was reviewed.

	<b>THIS MONTH</b>	<b>YEAR TO DATE</b>
Building Permits Issued	1	1

Building Permit Fees Collected	\$25	\$25
Building Inspections Performed	1	3
Certificates of Occupancy	0	0
Certificates of Compliance	0	0
Phone calls/Personal Contacts/Emails	4	10
Complaints Received/Actions Taken	0	0

- Code enforcement officer, Paul Andalora reported that he passed his third and fourth of 6 CEO classes.
- The annual NYS Division of Building Standards and Codes: Uniform Codes: Uniform Code Administration and Enforcement Report for calendar year 2021 has been submitted.

### **Department of Public Works**

The DPW report was reviewed for the period March 14, 2022 to April 8, 2022. Superintendent Caprino informed the board that he has alerted Lutheran Social Services to the erosion issue at the back of the foot path in Falconer Park. The Lutheran Home owns the damaged property, not the Village.

Attorney Peterson is a \$8900 price increase presented by Henderson for the dump box bid awarded via the Sourcewell contract in April of 2021 for the new International truck.

New Ceiling tiles and light bulbs have been ordered for the Falconer Park Rec building.

### **Library**

The March 14-April 11, 2022 library report was reviewed. This month the library received \$40.00 (copies/fax), \$31.00(fines), \$57.00 (Book Sales), \$530.00 (gifts & donations), and \$1,061.37 (other).

Mrs. Becker introduced Brenda Weiler to the Board. Mrs. Weiler is the new appointee to the library board.

Mayor Jaroszynski read a note he received from Gloria Strickland complimenting Laurie Becker and Sandy Thies, stating that they always are “warm, welcoming and go above and beyond”.

### **Legal**

Last month the Robert H. Jackson Center hosted a gathering of all previous and current Chautauqua County Executives. Mr. Peterson commented, “who would have known that Mr. Glenzer would be gone one month later?”

Mr. Peterson suggested that good opportunity to gather village officials past and present might be to host everyone at the Jamestown Tarp Skunk ball park on July 13, 2022.

### **Committees:**

#### **Downtown Development:**

Old Tasta Pizza building and Olson building on E. Main Street have been sold. The new owners plan to develop for new business.

### **Parks:**

There have already been 235 respondents to the park survey.

### **New Business:**

Trustee Dunn made a motion, seconded by Trustee Cavallaro, to appoint Peter Fuller trapper for the Feral Cat Program, with all the rights and responsibilities thereof . Roll: Gustafson: Aye, Dunn: Aye, Miller: Aye, Cavallaro: Aye and Jaroszynski: Aye. Nays: none. Carried.

Trustee Dunn made a motion, seconded by Trustee Miller, to resolve that Trustee Gustafson's Standard Workday be set at 6 hours and Record of Activities result of 1.83, based on his documented work hours between 1/1/2020-3/31/2020. Roll: Gustafson: Abstain, Dunn: Aye, Miller: Aye, Cavallaro: Aye and Jaroszynski: Aye. Nays: none. Carried.

Trustee Gustafson made a motion, seconded by Trustee Cavallaro, to approve Jonathon Chafee and Reality Check's group Earth Day smoking debris clean up activity to take place in village parks the week of April 18, 2022. Roll: Dunn: Aye, Gustafson: Aye, Miller: Aye, Cavallaro: Aye and Jaroszynski: Aye. Nays: none. Carried.

Trustee Dunn made a motion, seconded by Trustee Miller, to authorize Treasurer Trask to enter into an agreement with Kalf Insurance Resources to act as the Village's group benefits advisor/specialists in partnership with Great Lakes Insurance at no additional upfront cost. Roll: Gustafson: Aye, Dunn: Aye, Miller: Aye, Cavallaro: Aye and Jaroszynski: Aye. Nays: none. Carried.

Mr. Peterson noted that Jamestown made the very 1<sup>st</sup> Earth Day Resolution on April 19, 1970.

### **Organizational Meeting:**

Trustee Dunn made a motion, seconded by Trustee Gustafson, in compliance with Village Law 50524 regarding the Annual Organizational Meeting, it is moved and seconded to approve:

- Appointment of Deputy Mayor Anthony Cavallaro
- Community Bank and M&T Bank as Village of Falconer depositories
- Designation of the Jamestown Post-Journal as the official newspaper for the publishing of legal notices,
- Continued participation in the Chautauqua County Mutual Aid Agreement
- Reappointment of Village Treasurer, Deputy Treasurer, Village Clerk, Deputy Clerk, Village DPW Superintendent, and Deputy Village DPW Superintendent.
- Appointment of committee members(as listed)
- Authorization payment in advance of audit of claims for public utility services, postage, freight and express charges, insurances and other charges that become due prior to the Board meeting that otherwise would incur late fee charges,
- Attendance by municipal officials and employees at schools, conferences, seminars, associated organization meetings, etc., conducted for the benefit of the Village of Falconer
- Reimbursement to such officers and employees the fixed mileage rate as set by the IRS as reimbursement for use of personal automobiles while performing their official duties on behalf of the Village
- All regular board meetings will be held at 6 pm on the 2<sup>nd</sup> Monday of every month in the Firemen's Exempt Hall, 2 Coleson Drive.
- All regular board meetings that fall on a Monday holiday will be held the Tuesday immediately following the holiday

- Designate health & life insurance brokerage- KafI Insurance Resources. Group benefit advisors/specialists in partnership with Great Lakes Insurance.
- The present Procurement Policy
- The present Disaster Plan
- The present Public Health Emergency Plan
- Setting the 2023 Organizational Meeting of the Village of Falconer as Monday, April 10, 2023, at 6:00 p.m.

Roll: Gustafson: Aye, Dunn: Aye, Miller: Aye, Cavallaro: Aye and Jaroszynski: Aye. Nays: none. Carried.

**Correspondence:**

Trustee Gustafson's letter, dated April 11, 2022, which acknowledged his review of the March 2022 unpaid vouchers on April 10, 2022 and bank reconciliations for M&T Bank and Community Bank on April 11, 2022, was placed into record.

**Abstracts:**

Motion: It is moved by Trustee Dunn and seconded by Trustee Cavallaro that Abstract #11, General Fund in the amount of \$ 39,086.23 be approved for payment. Roll: Gustafson: Aye, Dunn: Aye, Miller: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

Motion: It is moved by Trustee Gustafson and seconded by Trustee Dunn that Abstract #11, Cemetery Fund in the amount of \$ 1,350.65 be approved for payment. Roll: Gustafson: Aye, Dunn: Aye, Miller: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

Motion: It is moved by Trustee Miller and seconded by Trustee Gustafson that Abstract #11, Library Fund in the amount of \$ 1,283.82 be approved for payment. Roll: Gustafson: Aye, Dunn: Aye, Miller: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

Motion: It is moved by Trustee Cavallaro and seconded Trustee Miller that Abstract #11, General Fund Hand Items in the amount of \$ 38,537.09 be approved for payment. Roll: Gustafson: Aye, Dunn: Aye, Miller: Aye, Cavallaro: Aye, and Jaroszynski: Aye. Nays: none. Carried.

Trustee Gustafson made a motion, seconded by Trustee Dunn to adjourn the meeting 8:43 pm. Vote was approved unanimously. Carried.

*Respectfully submitted,  
Anna Fales, Village Clerk*