

# APPLICATION FOR BUILDING AND ZONING PERMIT

## VILLAGE OF FALCONER

101 West Main Street, Falconer, NY 14733  
Phone: (716) 665-4400 Fax: (716) 488-9224  
Email: code@villageoffalconer.com

### PLEASE COMPLETE ALL REQUIRED INFORMATION.

*(Incomplete applications cannot be processed)*

#### **PROJECT LOCATION:**

Street Address: \_\_\_\_\_

Permit No. \_\_\_\_\_

Tax Map No.: Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ *(This may be found on your tax bill)*

#### **APPLICANT INFORMATION:**

**APPLICANT:** \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Cell: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

**OWNER:** \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Cell: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

**PRINCIPAL CONTRACTOR:** \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Cell: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

#### **PROJECT DESCRIPTION:** *(Please check all that apply to the project - Additional application forms may apply)*

- New Construction  Addition  Alteration  Repair/Retrofit  Demolition  Foundation / Shell Only  
 Single Family Home  Deck  Porch  Garage  Carport  Shed  Storage Building  Pole Barn  
 Swimming Pool  Hot Tub  Roofing  Electrical  Plumbing  HVAC  Electrical  Solar  
 Seasonal Use  Manufactured Home: Year \_\_\_\_\_ Model: \_\_\_\_\_ Serial No. \_\_\_\_\_

Detailed Description of the Proposed Work: \_\_\_\_\_

Square Footage: \_\_\_\_\_ sq. ft. Length: \_\_\_\_\_ ft. Width: \_\_\_\_\_ ft. Height: \_\_\_\_\_ ft. Stories: \_\_\_\_\_

Fair Market Value of Construction: \$ \_\_\_\_\_ Date Work to Start: \_\_\_\_\_ End: \_\_\_\_\_ (est.)

#### **TYPE OF CONSTRUCTION:**

- Wood Frame  Concrete  Block  Pole  Manufactured (HUD)  Modular

**REQUIRED SITE PLAN DRAWING**

This page may be used for the drawing of a plot plan for all major construction and additions and in such other cases as the Code Enforcement Officer deems necessary. Separate site plans may be attached

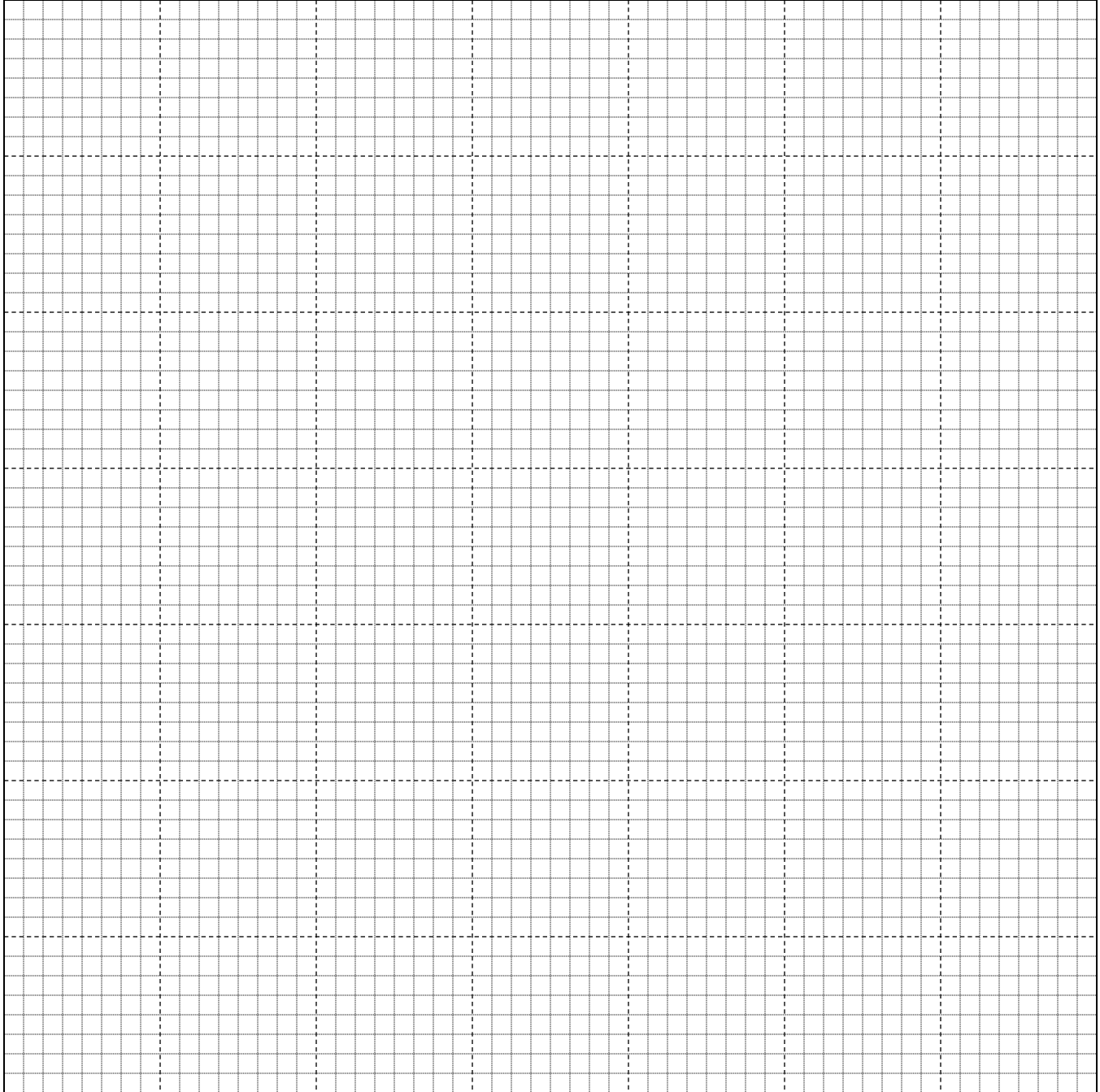
The plot plan shall show the location and size of the lot, locations and sizes of buildings and structures upon the premises (both existing and proposed) and their relationship to adjoining properties, public streets and any buildings within 10 feet of the boundary line.

Locate and label clearly and distinctly all building and structures, show widths and depths of all yards, show names of all streets and indicate north with an arrow.

**SHOW DISTANCE FROM ANY BUILDING TO SIDE, FRONT AND REAR LOT LINES**  
**SHOW DISTANCE BETWEEN ANY BUILDINGS** *(Use additional sheet if necessary.)*

Rear width of lot: \_\_\_\_\_ ft.

Left side depth of lot: \_\_\_\_\_ ft.



Right side depth of lot: \_\_\_\_\_ ft.

Front width of lot: \_\_\_\_\_ ft.

**STREET**

**SIGNATURE OF PROPERTY OWNER:**

Application is hereby made to the Village of Falconer for the issuance of a Building & Zoning Permit. The undersigned has submitted a completed application, plans, specifications, a site plan drawing, worker compensation documents, and a septic approval letter, which are hereto attached, incorporated into and made a part of this application.

In consideration of the granting of the permit hereby petitioned for, the undersigned hereby agrees that if such permit is granted, he/she will comply with the terms pursuant to the Village of Falconer Zoning Law, the New York State Uniform Fire Prevention and Building Code and Standards for construction of new buildings, additions, alterations, change of occupancy, removal or demolition, the Sanitary Code of the Chautauqua County Health Department and regulations of the New York State Department of Transportation.

He/she will preserve the established building line; and have full notification to the Code Enforcement Officer upon start of construction, allow for periodic inspections, and that he/she will not use or permit to be used, the structure covered by this permit, until all inspections have been performed, building is completely finished, and a Certificate of Occupancy / Compliance has been issued. The undersigned hereby certifies that all of the information in this petition is correct and true.

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date \_\_\_\_\_  
*(If different than owner)*

**PERMIT CONDITIONS:**

1. The building permit placard **MUST** be displayed in a conspicuous location on the building site until construction is complete and a Certificate of Occupancy / Compliance is issued. A copy of all approved plans must also be kept on the premises at all times and must be available for inspection.
2. Any deviation from the original approved plans shall require submittal of new drawings showing all proposed changes and approval by the Code Enforcement Officer.
3. Inspections are required to be performed by the Code Enforcement Officer upon completion of the following work. In general, most building elements must be inspected before it is covered. **FAILURE TO CALL FOR ANY REQUIRED INSPECTION, WILL RESULT IN A STOP WORK ORDER BEING ISSUED AND REMOVAL OF ALL COVERINGS CONCEALING WORK TO BE INSPECTED.** These inspections include but not limited to the following:
  - a. Footings and Post Holes with rebar in trench - before concrete is poured.
  - b. Foundation Walls with rebar in place, before concrete is poured and before back fill.
  - c. Underground Plumbing.
  - d. Rough Framing.
  - e. Electrical, Plumbing and HVAC rough in before insulation.
  - f. Insulation before installation of wall coverings.
  - g. Final Inspection when all required work is completed.
4. No building shall be occupied or used in whole or in part for any purpose whatever until a final inspection is performed and a Certificate of Occupancy / Compliance shall have been granted by the Code Enforcement Officer.
5. Call **DIG SAFELY NEW YORK TWO FULL WORKING DAYS** before you dig. CALL 811 OR (800) 962-7962
6. All electrical work must be inspected by a certified electrical inspector approved by this office.
7. The work covered by this application shall not be started prior to the issuance of the building permit.

**OFFICIAL USE ONLY**

Received: \_\_\_\_\_ Fee: \$ \_\_\_\_\_ Cash: \_\_\_\_\_ Check No.: \_\_\_\_\_ Permit No.: \_\_\_\_\_

Zoning District: \_\_\_\_\_ ZBA Approval: \_\_\_\_\_ Planning Approval: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Expires: \_\_\_\_\_ Certificate of Occupancy: \_\_\_\_\_

Code Enforcement Officer: \_\_\_\_\_